

CONGRATULATORY MESSAGE REQUEST

OCCASION (anniversary or birthday)	
ACTUAL DATE OF EVENT	
CELEBRATION DATE AND LOCATION	
(indicate if you would like the Mayor to attend)	
RECIPIENT(S) OF MESSAGE	
MESSAGE REQUESTED BY	
(include name and phone number)	
SPECIAL INSTRUCTIONS	
of Lond Hollocions	

Save form and email to:

mayoradmin@portcolborne.ca

or print and send to Mayor's Office, 66 Charlotte Street, Port Colborne L3K 3C8
Call 905-835-2900 Ext 301 if you have any questions.

We will forward your request to the upper levels of government.