

**City of Port Colborne  
Regular Council Meeting 30-18  
Minutes**

**Date:** December 10, 2018

**Time:** 9:09 p.m.

**Place:** Council Chambers, Municipal Offices, 66 Charlotte Street, Port Colborne

**Members Present:** M. Bagu, Councillor  
E. Beauregard, Councillor  
R. Bodner, Councillor  
G. Bruno, Councillor  
F. Danch, Councillor  
A. Desmarais, Councillor  
D. Kalailieff, Councillor  
W. Steele, Mayor (presiding officer)  
H. Wells, Councillor

**Staff Present:** D. Aquilina, Director of Planning and Development  
T. Cartwright, Fire Chief  
M. Cuthbert, Corporate Communications Officer  
J. Douglas-Kameka, Economic Development Officer  
A. Grigg, Director of Community and Economic Development  
A. LaPointe, Manager of Legislative Services/City Clerk  
C. Lee, Director of Engineering and Operations  
S. Luey, Chief Administrative Officer  
C. McIntosh, Deputy Clerk (minutes)  
P. Senese, Director of Corporate Services

Also in attendance were interested citizens, members of the news media and WeeStream.

**1. Call to Order:**

Mayor Steele called the meeting to order.

**2. Introduction of Addendum Items:**

Nil.

**3. Confirmation of Agenda:**

**No. 178** Moved by Councillor A. Desmarais  
Seconded by Councillor E. Beauregard

That the agenda dated December 10, 2018 be confirmed, as  
circulated or as amended.

CARRIED.

**4. Disclosures of Interest:**

Nil.

**5. Adoption of Minutes:**

**No. 179** Moved by Councillor F. Danch  
Seconded by Councillor D. Kalailieff

(a) That the minutes of the special meeting of Council 28-18,  
November 26, 2018, be approved as presented.

CARRIED.

**6. Determination of Items Requiring Separate Discussion:**

Nil.

**7. Approval of Items Not Requiring Separate Discussion:**

**No. 180** Moved by Councillor R. Bodner  
Seconded by Councillor H. Wells

That items 1 to 11 on the agenda be approved, with the exception of items that have been deferred, deleted or listed for separate discussion, and the recommendation contained therein adopted.  
CARRIED.

**Item:****1. Planning and Development Department, Planning Division, Report 2018-152, Subject: Private Retail Sale of Cannabis**

Council resolved:

That the Director of Planning and Development be directed to conduct public engagement including a telephone survey, online survey, and open house, and to report back to Council on the retail sale of cannabis, for consideration at the January 14 meeting of Committee of the Whole/Council.

**2. Corporate Services Department, Clerk's Division, Report 2018-161, Subject: Appointment of Deputy Mayors for the 2018-2022 Term of Council**

Council resolved:

That the following Councillors be appointed as Deputy Mayor for a six-month period:

Councillor Ron Bodner, December 2018 to May 2019,  
Councillor Frank Danch, June 2019 to November 2019,  
Councillor Angie Desmarais, December 2019 to May 2020,  
Councillor Mark Bagu, June 2020 to November 2020,  
Councillor Harry Wells, December 2020 to May 2021,  
Councillor Gary Bruno, June 2021 to November 2021,  
Councillor Eric Beauregard, December 2021 to May 2022,  
Councillor Donna Kalailieff, June 2022 to November 2022.

**3. Corporate Services Department, Clerk's Division, Report 2018-162, Subject: Review of Committees of Council Organization**

Council resolved:

That attachment 'A' to Corporate Services Department, Clerk's Division Report 2018-162 setting out changes to the Committees of Council be approved.

**4. Corporate Services Department, Clerk's Division, Report 2018-160, Subject: Council Representation on Boards and Committees**

Council resolved:

That Councillor Ron Bodner be appointed as the Council representative on the Accessibility Advisory Committee for a term ending November 30, 2022.

That Councillor Angie Desmarais be appointed as the Council representative on the Active Transportation Committee for a term ending November 30, 2022.

That Councillor Donna Kalailieff be appointed as the Council representative on the Downtown Business Improvement Area Board of Management for a term ending November 30, 2022.

That Councillors Gary Bruno and Harry Wells be appointed as the Council representatives on the Drinking Water Quality Management System for a term ending November 30, 2022.

That Councillors Gary Bruno and Harry Wells be appointed as the Council representatives on the Economic Development Advisory Committee for a term ending November 30, 2022.

That Councillor Frank Danch be appointed as the Council representative on the Main Street Business Improvement Area Board of Management for a term ending November 30, 2022.

That Councillor Eric Beauregard be appointed as the Council representative on the Mayor's Youth Advisory Council for a term ending November 30, 2022.

That Councillors Gary Bruno and Ron Bodner be appointed as the Council representatives on the Niagara Central Airport Commission for a term ending November 30, 2022.

That Councillor Angie Desmarais be appointed as the Port Cares non-voting liaison to the Volunteer Board of Directors for a term ending November 30, 2022.

That Councillor Eric Beauregard be appointed as the Council representative on the Port Colborne Historical and Marine Museum Board for a term ending November 30, 2022.

That Councillors Gary Bruno, Donna Kalailieff and Ron Bodner be appointed as the Council representatives on the Port Colborne Medical Education, Recruitment and Health Services Committee for a term ending November 30, 2022.

That Councillor Mark Bagu be appointed as the Council representative on the Port Colborne Public Library Board for a term ending November 30, 2022.

That Councillor Angie Desmarais be appointed as the Council representative on the Port Colborne Senior Citizen Advisory Council for a term ending November 30, 2022.

That Councillor Donna Kalailieff be appointed as the Council representative on the Port Colborne/Wainfleet Chamber of Commerce for a term ending November 30, 2022.

That Councillors Frank Danch, Angie Desmarais, Donna Kalailieff, and Harry Wells be appointed as the Council representatives on the Property Standards Committee for a term ending November 30, 2022.

That Councillor Angie Desmarais be appointed as the Council representative to the Social Determinants of Health Advisory Committee – Everyone Matters for a term ending November 30, 2022.

That Councillor Angie Desmarais be recommended for appointment as the Council representative on the Regional Transportation Strategy Steering Committee for a term ending November 30, 2022.

That Councillors Ron Bodner and Harry Wells be appointed as the Council representatives on the Julia Yager Social and Recreation Centre Committee for a term ending November 30, 2022.

That Councillors Ron Bodner and Harry Wells be appointed as the Council representative on the Sherkston Community Centre Trust for a term ending November 30, 2022.

That the Clerk be directed to prepare the appropriate by-law for approval.

That selection of Councillor representation on the following Boards and Committees be deferred until the first Council meeting in January:

Canal Days Advisory Committee  
 Committee of Adjustment  
 Environmental Advisory Committee  
 Fair Trade Town Committee  
 Grant Policy Committee  
 Niagara Community Foundation, Port Colborne Fund  
 Notice to Muzzle Appeal Committee  
 Port Colborne Transit Advisory Committee

**5. Community and Economic Development Department, Parks and Recreation Division, Report 2018-158, Subject: Level One Condition Survey – Sugarloaf Marina Dock Inspection**

Council resolved:

That Community and Economic Development Department, Parks and Recreation Division Report 2018-158, Subject: Level One Condition Survey – Sugarloaf Marina Dock Inspection, be received for information; and

That consideration of the Level One Inspection Report - Sugarloaf Marina dock facilities, be referred to the 2019 budget process.

**6. Corporate Services Department, Finance Division, Report 2018-154, Subject: Approval of Spending Limits During the Interval Prior to the Approval of the 2019 Budget Estimates**

Council resolved:

That until such time that the 2019 Current Budget is adopted, the following be approved:

1. City Departments, Boards, and Agencies be allowed to incur operating costs to a level of 50% of the departmental expenditure of the prior year.
2. New capital items deemed essential by a department be approved by the respective Standing Committee or Board, or Agency and the Council of the City of Port Colborne prior to purchase.
3. That this policy be communicated to all Department Directors, Boards, and Agencies.

**7. Corporate Services Department, Finance Division, Report 2018-155, Subject: 2019 Borrowing By-law**

Council resolved:

That a by-law be adopted to authorize temporary borrowing, as required, of up to \$4,000,000 for operating cash flow to meet the current expenditures of the Corporation until property taxes are billed and collected.

**8. Corporate Services Department, Finance Division, Report 2018-156, Subject: Penalty Charges and Interest Rates for 2019**

Council resolved:

That the Penalty Charges and Interest Charges by-law be adopted to establish the 2019 late payment charges on payments due to the municipality.

**9. Corporate Services Department, Finance Division, Report 2018-157,  
Subject: 2019 Interim Tax Billing**

Council resolved:

That a by-law be adopted to authorize the 2019 interim levy of taxes for all property tax classes, from the last revised assessment roll, before the adoption of the estimates for the year and final tax levy rates are established.

**10. Ministry of Municipal Affairs and Housing Re: A Congratulatory Message to City Council**

Council resolved:

That the correspondence received from Steve Clark, Minister of Municipal Affairs and Housing Re: A Congratulatory Message to City Council, be received for information.

**11. City of St. Catharines Re: Appointment of Supervisors for Conservation Authorities**

Council resolved:

That the resolution received from the City of St. Catharines Re: Appointment of Supervisors for Conservation Authorities, be received for information.

CARRIED.

**8. Consideration of Items Requiring Separate Discussion:**

Nil.

**9. Proclamations:**

Nil.

**10. Minutes of Boards, Commissions & Committees:**

**No. 181** Moved by Councillor M. Bagu  
Seconded by Councillor G. Bruno

(a) That the minutes of the Port Colborne Public Library Board Meeting of October 16, 2018, be received.

CARRIED.

**11. Consideration of By-laws:**

**No. 182** Moved by Councillor A. Desmarais  
Seconded by Councillor G. Bruno

That the following by-laws be enacted and passed:

- |            |   |
|------------|---|
| 6633/88/18 | Being a by-law to authorize the temporary borrowing of \$4,000,000.00 for 2019                          |
| 6634/89/18 | A by-law to establish penalty charges and interest charges on payments due to the municipality for 2019 |
| 6635/90/18 | Being a by-law to provide for an Interim tax levy for the year 2019                                     |
| 6636/91/18 | Being a by-law to adopt, ratify and confirm the Proceedings of the Council of The Corporation of        |

CARRIED.

**12. Council in Closed Session:**

**Motion to go into Closed Session – 9:12 p.m.**

**No. 183** Moved by Councillor R. Bodner  
Seconded by Councillor E. Beauregard

That Council do now proceed into closed session in order to address the following matter(s):

- (a) Corporate Services Department, Clerk’s Division Report 2018-159, Subject: Appointments to Boards and Committees, pursuant to the Municipal Act, 2001, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees.

CARRIED.

**Motion to rise with report:**

**No. 184** Moved by Councillor A. Desmarais  
Seconded by Councillor H. Wells

That Council do now rise from closed session with report at approximately 9:55 p.m.

CARRIED.

**13. Disclosures of Interest Arising from Closed Session:**

Nil.

**14. Reports/Motions Arising from Closed Session:**

- (a) **Corporate Services Department, Clerk’s Division Report 2018-159, Subject: Appointments to Boards and Committees, pursuant to the Municipal Act, 2001, Subsection 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees.**

The City Clerk reported that the following direction was provided to staff during closed session in accordance with the *Municipal Act, 2001*:

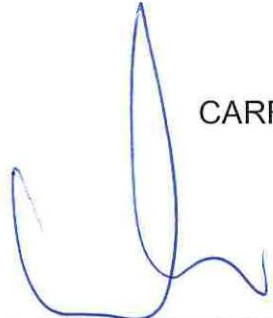
That the Deputy Clerk be directed to bring forward a report in open session with respect to appointments to boards and committees recommended by Council.

**15. Adjournment:**

**No. 185** Moved by Councillor F. Danch  
Seconded by Councillor G. Bruno


That the Council meeting be adjourned at approximately 9:56 p.m.

CARRIED.




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William C. Steele  
Mayor




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Amber LaPointe  
City Clerk